
Do you want to be part of an innovative organization making an impact on the quality of life for hundreds of vulnerable Yolo County seniors and disabled? Is the “why” you do your job a priority in your career? Then you may be the hero we’re seeking to advance our mission to provide nourishing meals to aging adults countywide who lack the access and/or the ability to dependably prepare their own healthy meals.

POSITION SUMMARY

The Registered Dietitian is a pivotal Meals on Wheels Yolo County (MOW Yolo) team member, reporting to the Programs Director and working closely with both the Food Services and Programs Departments. This dynamic role is integral to our mission to nourish and engage seniors in Yolo County, ensuring meals are nutritious and appropriate to seniors’ often specialized dietary needs, as well as prepared in a safe commercial kitchen environment. In providing this oversight, as well as hands-on engagement with colleagues, the intended outcome of the Registered Dietitian’s role is for local seniors to dependably receive balanced, culturally appropriate, and nourishing meals.

KEY RESPONSIBILITIES

- Develop and maintain comprehensive food safety protocols in accordance with regulatory guidelines, including Title 22, Article 6 Elderly Nutrition Program Regulations, and California Retail Food Code (Cal-Code).
- Oversee and participate in the planning of meals that meet the nutritional requirements of all MOW Yolo programs and partnerships, ensuring that they are balanced, culturally appropriate, and meet meal recipients’ specific dietary needs, using a nutrient analysis database (BluePrint360).
- Conduct regular inspections of MOW Yolo meal production kitchens, Meal Connection Locations, and other congregate dining locations to ensure compliance with food safety standards.
- Oversee the development, creation, distribution, and presentation of monthly/weekly menus and nutrition education activities for meal recipients.
- Seek opportunities for additional partnerships and collaborations that align with MOW Yolo's mission and contribute to the improvement of nutritional services for seniors.

QUALIFICATIONS AND EXPERIENCE

- Ability to perform established duties, responsibilities, and expectations independently and with minimal supervision.
- Ability to work in a remote capacity occasionally or frequently as public health orders or other organizational circumstances may dictate.
- Highly organized, creative, flexible, and adaptable, with superior verbal and written communication skills, interpersonal skills, and presentation skills.

- Ability to work professionally, cooperatively, positively, effectively, and efficiently with both internal and external contacts via phone, email, or in either virtual or in-person meetings. This includes interactions with meal recipients, colleagues, volunteers, and community partners.
- Ability to make decisions, prioritize, and pivot in a changing environment, anticipate future needs, respond to unanticipated events, and meet deadlines.
- Proficient at using and/or learning electronic systems. Comfortable working with Microsoft Office Suite; Google Workspace and Canva familiarity is a plus.
- Willing and eager to take on new tasks and responsibilities as the position evolves and the organization grows.

POSITION REQUIREMENTS:

- Registered Dietitian with the Commission on Dietetic Registration (CDR).
- Current California Driver's License, proof of automobile insurance, and reliable transportation.
- California Department of Motor Vehicles driving record in good standing.
- COVID-19 vaccination plus booster.

COMPENSATION & BENEFITS

\$35.00 - \$38.00 per hour, contingent upon experience, payable per the regular payroll schedule and subject to applicable withholding and payroll taxes and other deductions required by law. Part-time employees receive vacation and sick time accrual, paid holidays, and may elect to participate in a 401(k) Retirement Savings Plan.

APPLICATION PROCEDURE & TIMELINE

Please submit your resume to alexa@mowyolo.org. Applicant screening will be ongoing as the goal is to welcome a new team member as soon as possible.

ABOUT MEALS ON WHEELS YOLO COUNTY

The Meals on Wheels concept first arrived in Yolo County 50 years ago, when the need for low-income, mobility-limited seniors to receive nourishing meals was identified by compassionate volunteers. By 1975, demand had increased, and the nonprofit now known as People Resources, Inc. – operating as Meals on Wheels Yolo County – took the lead to ensure the continuity of this important work. Not surprisingly, the service level has grown more than 80 times larger since those early days. More than 770 Yolo County seniors in need of assistance now are provided with five nourishing meals each week via three weekly wellbeing visits by a trained, caring volunteer. Focused upon building the organization's capacity and operational fortitude, "Operation Accelerate" is speeding ahead Meals on Wheels Yolo County's ability to nourish more seniors in more Yolo County communities, more nutritiously, and more equitably in the near future.

All positions at Meals on Wheels Yolo County serve as ambassadors to ensure the resources needed for our success, and an innovative, entrepreneurial spirit is encouraged to accomplish both individual and organization-wide objectives. Visit our website for details about our programs and impact: www.mowyolo.org

****Meals on Wheels Yolo County is an Equal Opportunity Employer****